



THINGS TO DO (APA YANG PERLU DILAKUKAN)

1. UPON RECEIVING OFFER LETTER (SETELAH MENERIMA SURAT TAWARAN)

- 1.1. If you accept the offer, please complete and return **acceptance letter** (by mail, email or fax)
Jika anda menerima tawaran ini, sila lengkapi dan kembalikan surat terimaan (melalui mel, emel atau faks)
- 1.1. If you need transportation upon arrival (from Sibu airport/bus terminal/express wharf), please complete and return **transportation request form** (by mail, email or fax)
Jika anda memerlukan pengangkutan semasa ketibaan (dari lapangan terbang/terminal bas/dermaga express Sibu), sila lengkap dan kembalikan borang permohonan pengangkutan (melalui mel, emel atau faks)

2. PREPARATION FOR REGISTRATION (PERSEDIAAN UNTUK PENDAFTARAN)

2.1. Complete the documents needed to present for registration as follows:

Lengkapkan dokumen-dokumen untuk diserahkan semasa pendaftaran seperti berikut;

- a) Health Declaration & Medical Examination Form
Borang pengistiharan kesihatan & pemeriksaan perubatan
- b) Personal Data Protection Notice
Notis perlindungan data peribadi
- c) Hostel Application Form (only for those who require accommodation)
Borang Permohonan Hostel (hanya bagi mereka yang memerlukan penginapan)

2.2. Bring along the completed forms with supporting documents to UCTS on registration day. Prepare **CERTIFIED** photocopy of all required supporting documents as follows;

Bawa borang-borang yang telah dilengkapkan beserta dokumen-dokumen sokongan ke UCTS pada hari pendaftaran. Sediakan salinan fotostat dokumen-dokumen sokongan perlu yang telah disahkan seperti berikut;

To all students; (Bagi semua pelajar)	
Supporting Documents	Quantity
1. Photocopy of academic certificates and results slip <i>(Salinan fotostat sijil-sijil akademik dan slip keputusan peperiksaan)</i>	1
2. Photocopy of identification card (IC) <i>(Salinan fotostat kad pengenalan)</i>	1
3. Photocopy of birth certificate <i>(salinan fotostat sijil kelahiran)</i>	1
4. Passport sized photographs <i>(gambar berukuran paspot)</i>	2
To students requiring financial assistance; (Bagi pelajar yang memerlukan bantuan kewangan)	
1. Photocopy of academic certificates and results slip <i>(Salinan fotostat sijil-sijil akademik dan slip keputusan peperiksaan)</i>	1
2. Photocopy of parent's/guardian's IC <i>(Salinan fotostat KP ibu-bapa/penjaga)</i>	1
3. Parent's/guardian's latest pay slip or Form J (LHDN) <i>(penyata gaji terkini ibu-bapa/penjaga)</i>	1
To students requiring hostel accommodation; <i>(Bagi pelajar yang memerlukan penginapan asrama)</i>	
1. Passport sized photographs <i>(gambar berukuran paspot)</i>	2



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2.3. Prepare payment to **Edusar Resources Sdn. Bhd.** (Public Bank Acc. No: **3986851823**) one of the amounts shown in the table below:

*Sediakan bayaran kepada **Edusar Resources Sdn. Bhd.** (No. Akaun Public Bank: **3986851823**) mengikut salah satu jumlah yang dinyatakan dalam jadual di bawah;*

PAYMENT BAYARAN	
Without Accommodation <i>Tanpa Penginapan</i>	Registration Fee – RM1,000.00 <i>Fi Pendaftaran</i>
With Accommodation <i>Dengan Penginapan</i>	Registration Fee – RM1,000.00 <i>Fi Pendaftaran</i> Hostel Charges – Depends on the type of accommodation you choose. Please refer to attached appendix <i>Caj Hostel – Bergantung kepada jenis penginapan yang anda pilih. Sila rujuk di lampiran berkembar</i>

NOTE:

NOTA:

- i. Please refer to Appendix A and Accommodation Information for further details.
Sila rujuk Lampiran A dan Maklumat Penginapan untuk butiran lanjut.
- ii. Please keep payment slips for reference and verification on Registration Day.
Sil simpan slip-slip bayaran anda untuk rujukan dan pengesahan pada Hari Pendaftaran.